

Holy Family Catholic School is committed to safeguarding and promoting the welfare of children and young people.



We live love and learn together...

Teaching Assistant (Special Educational Needs)

Job Title: Teaching Assistant for pupils with Special Educational Needs (EHCP)

Place: Holy Family Catholic Primary

Responsible to: Headteacher **Line Manager:** SENDCo

Term of Contract: Fixed Term contract **Hours:** 8:00–15:15. Monday to Friday.

Purpose of Job: To assist and support pupils who have an Educational Health Care Plan.

Liaison with: SENDCO, Headteacher, Class teachers, and other support staff, which may include outside agencies, e.g. Speech and Language Therapists and Educational Psychologists.

Responsibilities of the post:

The teaching assistant's main role is to provide support to pupils who have Special Educational Needs, specifically those with an Educational Health Care Plan. The TA will ensure that the pupils can integrate as fully as possible in the activities generally undertaken by the other pupils in the class and make progress.

Duties will include running specific programmes and activities to assist the pupils' individual learning and social needs. The TA will be responsible for implementing the targets and strategies outlined in the EHC Plan in liaison with the class teachers and the SENDCo. On occasions the TA may be redeployed elsewhere in the school based on the needs presented within the school.

Supporting Pupils

- To provide learning support for pupils in class or in 1:1 situations.
- To develop knowledge of the particular needs of the pupils and seek advice from the SENDCo, class teacher and outside agencies as required.
- To aid access to the full range of learning experiences both inside and outside the classroom and provide modified materials as required e.g. worksheets, games, visual prompt cards etc.

- To make or modify resources as suggested and advised by the SENDCo or teacher
- To organise and maintain an inclusive learning environment across the whole school environment.
- Provide positive reinforcements, praise and rewards to students.
- Facilitate inclusion in small group activities with peers and support interaction between them.
- To attend in service training and relevant meetings relevant to the post in order to keep up to date with developments in working with children with special educational needs.
- To provide personal care to children who require a dedicated person to manage their physical needs including hygiene.

Supporting the SENDCO

- To work as part of the team to ensure that the wellbeing and personal development of the student enhances their learning opportunities and life skills.
- To provide regular feedback to the SENDCO and, where necessary, relevant outside agencies about any pupil's difficulties and progress.
- To contribute to the ss' annual review by writing a brief report and attending the meeting where possible.

Supporting the School

- To foster links between home and school.
- To support the Catholic ethos of the school.
- To participate in relevant professional development as deemed appropriate.
- To understand and apply the school policies on learning and behaviour, and the statutory guidelines relating to disability discrimination and special educational needs.
- To maintain confidentiality and sensitivity to the students' needs but have regard to the safeguarding procedures of the school.
- To carry out duties as directed by the SENDCO or Principal.

We can offer:

- Fantastic children who are desperate to learn
- Friendly and supportive families and staff
- A caring family environment with a commitment to safeguarding all children
- An opportunity to use your skills and develop professionally
- A welcoming and supportive Governing Body

Still unsure? Then come and visit us!

Informal visits are strongly encouraged, please contact the school office on 0121 675 2670

For an application pack and further information, visit our website

<https://www.holyfam.bham.sch.uk/> or email recruitment@holyfam.bham.sch.uk

Closing date: Friday 6th December 2024 at 12 noon

Interview Date: Week Commencing 9th December 2024

Start Date: 6th January 2024

All shortlisted candidates will be subject to an online search.